

# EMORY UNIVERSITY SCHOOL OF MEDICINE

Whitehead Biomedical Research Building Suite G02  
615 Michael Street, Atlanta, Georgia 30322

## ANIMAL ORDER FORM

**\*ALL FIELDS ARE REQUIRED\***

Fax To: Division of Animal Resources (404) 727-8762

Sharmyn Gipson (404) 727-3210 [smgipso@emory.edu](mailto:smgipso@emory.edu) or Denika Gilmore (404) 727-7426 [denika.warwell@emory.edu](mailto:denika.warwell@emory.edu)

**Please, Typewritten or Legible Print Only. Each Line of the Animal Order Constitutes a Separate Order.**

Date Ordered:	Date Required: _____ *see approved vendor delivery days below <b>*Monday-JAX, Envigo, Taconic Tuesday-CRL, NIA</b> <b><u>Vendors and Ordering Deadlines</u></b>
Requested By:	Charles River Labs – Thursday, 3PM      NIA – Tuesday, 10AM Envigo (FKA Harlan) – Thursday, 3PM      JAX Labs – Wednesday, 5PM Taconic – Thursday, 3PM
IACUC Protocol #: _____ - _____ - _____	<b>*Please contact Customer Service for clarity on any specialized orders*</b> <b>All JAX and TACONIC Orders REQUIRE Catalogue Numbers ALL ORDERS RECEIVED AFTER THE ABOVE DEADLINES WILL BE ASSESSED A LATE FEE</b>
Protocol Segment #:	Phone & Email:  Department:
SmartKey # for Purchase:	Principal Investigator: (P.I. named on the protocol)
SmartKey # for Per Diems:	Account/Project Investigator: (P.I. of funds used)

	Species	Sex	Complete Strain	Catalog Stock #	Qty	Specifications	*Stress Level	Vendor
1								
2								

**Detailed Specifications:**

**\*Stress Levels (ACT Animals ONLY):** (C) No Pain/Stress (D) Pain/Stress-Relief by Drugs, etc. (E) Pain/Stress–Not Relieved (B) Holding/Breeding

**\*\* Non-standard animals require Operations Manager signature:** \_\_\_\_\_

**Cost Centers: please check or circle cost center**

Circle One	Description	Description – Circle One
	Amphibian, Toad/Frog	Pen-Housed Livestock
	Amphibian, per System	Rabbit
	Fish, per System	Rabbit Breeding
	Guinea Pig	Rat
	Guinea Pig ABSL2	Rat Sterile/Biohazard
	Hamster ABSL2 (c difcil)	Mouse Gnotobiotic (HSRB Only)
	Mouse ABSL2	
	Mouse ABSL3	
	Mouse Microisolator with Auto Water	
	Mouse Microisolator	
	Mouse Quarantine	
	Mouse Quarantine Sterile	
	Mouse Sterile Housing	
	Mouse Sterile ABSL2	
	Mouse VAF Auto Water	
	Mouse VAF Microisolator Housing	

**Please indicate where animals are to be housed (include room number if known):**

	HSRB	Clinic B: Tunnel Level	Woodruff Memorial
	O. Wayne Rollins	Clinic B: 3 <sup>rd</sup> Floor	Yerkes Vaccine Center
	Peavine Creek Kennels	Wesley Woods	V.A.M.C.
	Pediatrics	Whitehead Biomed. Research	