EMORY UNIVERSITY SCHOOL OF MEDICINE

Whitehead Biomedical Research Building, Suite G02
615 Michael Street, NE, Atlanta, Georgia 30322
Fax: (404) 727-8762

Animal Transfer Form: To New PI / Protocol / Stress Level / Location/ Account

Fax to: Division of Animal Resources (7-8762) **Attn: Census Management**

Questions to: Mikelyn Batiste (404) 727-6127; mikelyn.r.batiste@emory.edu or Denika Gilmore (404) 727-7426; denika.warwell@emory.edu

Reported by:			**Sign to Authorize:**		**Building where animals housed before transfer:**
Phone:	**Email:**		**Dept.:**	**Effective Date:**	DAR census runs 5-7 days behind today's date. If you would like us to process the transfer on the earliest date possible, please write ASAP. Otherwise, please specify the requested date
Smartkey # (Required)					
Segment # (Required)			Change **FROM** Original:		**TO** New PI/Protocol/Stress Level/Location/Account

(1) Species	(2) Qty of animals (eg: 1 cage card with 4 mice. Enter "4")	(3)* Qty of animals NOT used on original protocol	(4) Cagecard or Label Barcode numbers - unique # located under barcode on label and above barcode on card	(5) PI (Principal Investigator)	(6) Protocol #	(7) Stress Level B=Breeding or Holding; C=No Pain/Stress; D=Relieved; E=Unrelieved	(8) From SK/Perdiem Account	(9) From Housing Room	(10) New: PI (Principal Investigator)	(11) New: Protocol #	(12) New: Stress Level. B=Breeding or Holding; C=No Pain/Stress; D=Relieved; E=Unrelieved	(13) New: SK/Perdiem Account	(14) New: Housing Building & Room	(15) Cage cards (3x5) or Labels C or L

*Note on Column 3: Were these animals used in research prior to transfer? If no, these animals will be credited back to the original protocol and debited from the new protocol.

Each row must be unique! If you are moving animals from stress level "C" to "D" and animals from "D" to "E", this is two lines of information. Please feel free to make an arrow down or ditto marks where the other data is the same.

Please note that with this form, you are authorizing charges on a new SK or transfers of animals to your protocol!