

Emory University
 Division of Animal Resources
 615 Michael Street Atlanta GA 30322
 Phone: 404-727-7423 Fax: 404-727-3212

Card Access / Room Key Request

Date: ____/____/_____

Position: (select one)

Name: _____
 First Middle Last

Faculty

HR Emory ID#: _____ Phone: _____

Staff

Address: _____ City: _____ State: _____ Zip: _____

Emory Student

Department: _____ EMAIL: _____

Ga Tech Student

Other: _____

Access Location:

All Hours (24 hours; 7 days/week)

- Whitehead
- Rollins
- Woodruff
- Wesley Woods
- Peavine
- Winship
- Eye Center
- Pediactics
- HSRB

An additional signature is required to gain access to any of the following rooms:

- WBRB Office: _____
Lynne Morelock-Roy
- WMRB MRI: _____
Dr. Robert Long
- WBRB MRI: _____
Shella Keilholz
- Necropsy: _____
Dr. Douglas Taylor

Supervisor's Signature:

Print: _____ Title: _____
Supervisor's Name (Please Print)

Sign: _____ Date: ____/____/_____
Signature by PI

Cardholder's Signature:

Sign: _____ Date: ____/____/_____

To maintain access, cardholder must be part of the approved protocol for the PI (above)

OFFICE USE ONLY:

Badge #: _____ Access Level: _____ Issued By: _____

Requirements:

- DAR/EOHS Orientation
 IACUC Approval
 BSL Training
 Anesthesia Training

Please be aware that the following policies apply to all persons with access to Emory University animal facilities.

Visitor Policy

1. For reasons of security, public health and animal health, anyone wishing to visit the animal facilities must register with the Division of Animal Resources office (Whitehead G02, phone: 727-7423) and/or the departmental office in which the facilities are located.
 2. Visitors may not enter animal facilities without the permission of the Director of the Division of Animal Resources or faculty supervisors for departmental areas. All visitors must be accompanied by their faculty sponsor, or by a member of the Division of Animal Resources staff.
 3. Children (less than 18 years of age) are prohibited from entering the facilities at all times.
 4. Staff access to animal facilities is limited to those persons whose assigned duties require that they enter the facilities.
-