



NEW INVESTIGATOR PACKET

If you are a new investigator, welcome to Emory University from your Division of Animal Resources (DAR)!

If you are a faculty candidate, please know that the DAR is always willing and enthusiastic to meet during the recruitment phase to familiarize you with DAR programs, resources, and costs and to identify special needs or items of mutual interest.

To enable ready access to information and/or a smooth transition into Emory, the DAR has organized a number of links to provide ready access to critical information:

- All animal users will require IACUC approval. The link for the IACUC web site is [here](#).
- Investigators using controlled drugs, veterinary drugs or other pharmaceuticals in animal research must procure these through [Emory Express](#). This also requires registration with the Georgia Board of Pharmacy and, in the case of controlled substances, with the federal Drug Enforcement Administration. As the registration process is protracted, new investigators are advised to pursue this without delay. Additional information can be found at: http://www.dar.emory.edu/VETCARE/ordering_drugs.php.
- Communications is a complex challenge at any large institution with a population of animal users that is constantly changing. [How DAR Communicates to Researchers](#) describes our approach to communicating.
- Regulatory information useful in grant preparation can be accessed at: http://www.dar.emory.edu/PI/grant_prep.php.
- *Per Diem* rates and charges for services can be viewed at [here](#).
- The DAR provides a broad array of free training which can be addressed by emailing dartrn@emory.edu or submitting a [training request form](#).
- Other information such as how to order animals, the approved animal vendor list, our indemnity disclosure, Emory's cage card management policy, common training topics, and how to ship animals in and out of Emory can be accessed on the DAR web site via the [PI and Scientific Staff](#) tab.
- All of the animal research facilities are secured with controlled access. Information on how to obtain a card key, the DAR guest and visitor policy, and the minimum attire standard can be perused at: http://www.dar.emory.edu/SAFETY/access_policy.php.
- Material Safety Data Sheets for all chemicals and pesticides used in the animal care program can be reviewed at: http://www.dar.emory.edu/safety/sds_listing.php.
- All the contemporary news that is fit to print can be followed on "[DAR TV](#)". Content changes weekly.
- If you are a rodent user:
 - The [rodent importation program](#) is your first step in transferring rodents to Emory.
 - Colony health surveillance results can be found under the SENTINELS heading at the [Veterinary Care and Services](#) tab.
 - FAQs on how animal numbers are tracked and debited from protocols can be read at: http://www.dar.emory.edu/PI/tracking_animals.php.
 - The IACUC mouse housing density policy is [here](#).
 - The DAR [Managed Breeding Service](#) (MBS) can be hired to manage your breeding colonies.
- If you are a large animal user:
 - A description of surgery resources and programs can be found under the VETERINARY INFORMATION heading at the [Veterinary Care and Services](#) tab.

For any other questions or needs, DAR mailing and telephone contact information can be found on our home page: <http://www.dar.emory.edu/HOME/index.php>.

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